

# **GRANADA SANITARY DISTRICT**

## **OF SAN MATEO COUNTY**

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## **MINUTES**

### **BOARD OF DIRECTORS REGULAR MEETING**

**November 18, 2004, 7:30 p.m.**

**CALL MEETING TO ORDER:** The Regular Meeting of the Board of Directors of the Granada Sanitary District was called to order by President McGraw at 7:38 p.m.

**ROLL CALL:** Attending Directors: President Shawn McGraw, Vice President Leonard Woren, Secretary Fran Pollard, Treasurer Matthew Clark, and Board Member Ric Lohman.

Attending Staff: General Manager Chuck Duffy, Administrator Delia Comito, and District Legal Counsel Jonathan Wittwer.

**PLEDGE OF ALLEGIANCE:** President McGraw led those present in reciting the Pledge of Allegiance.

### **GENERAL PUBLIC PARTICIPATION**

### **ACTION AGENDA**

**1. Consideration of Request from American Debris Box to Enter into a Franchise Agreement for Installation and Servicing of Debris Boxes in the District.**

This item was placed on the agenda in response to a letter dated 9/21/04 from Sean Maraviglia, owner of American Debris Box Service, who requested consideration of a franchise agreement with the District for removal of construction and other non-putricible debris. No persons representing American Debris were present.

Chris Porter, General Manager of Seacoast Disposal who provides solid waste services for the District, addressed the Board in opposition to the Franchise Agreement request. She pointed out several benefits to the District in maintaining an exclusive agreement with Seacoast to provide debris box services.

President McGraw opened the meeting for public comment:

As a member of Midcoast Parklands, Director Pollard attested to the excellent service provided by Seacoast who donated debris boxes for their cause.

Public member and contractor Don Schehrer stated that he was happy with Seacoasts service, and very unhappy with services provided by American Debris.

**ACTION:** Director Woren moved to not enter into an agreement or contract with American Debris Box Services for non-putricible waste within the District. (Woren/Pollard). Approved, 5-0.

**2. Consideration of the Mitigated Negative Declaration for the Granada Sanitary District Reorganization into a Community Services District.**

The General Manager reviewed the documents provided at the meeting and those provided in the agenda packet for this item. The documents provided were the Mitigated Negative Declaration (MND), the Reorganization Project Mitigation Monitoring Reporting Program (MMRP), and Notices of Determination.

The District received two comments during the review period ending on 11/12/04. Comments were received from Martha Poyatos, Executive Director, Local Agency Formation Commission and Neil Cullen, Director of Public Works, San Mateo County. The District also received a letter from the State Clearinghouse and Planning Unit indicating that no state agencies had submitted comments during the review period, and further, acknowledged compliance with the State Clearinghouse review requirements pursuant to the California Environmental Quality Act.

The Board held a general discussion. Director Pollard requested a correction to the last portion of the second paragraph in the MMRP by changing it to read, "*and the processing thereof through the final approval and implementation of such reorganization,*" adding the word "through."

**ACTION:** Director Woren moved to approve the MND as presented. (Woren/Lohman). Approved, 5-0.

**ACTION:** Director Clark moved to approve MMRP with stated changed. (Clark/Lohman). Approved, 5-0.

**3. Consideration of Resolution of Application to LAFCo for the Granada Sanitary District Reorganization into a Community Services District, and possible action on related matters.**

The General Manager reviewed the resolution to be submitted to LAFCo and the timelines associated with its submission. The Board held a general discussion and pointed out some typographical errors in the resolution

**ACTION:** Director Woren moved to adopt the Resolution of Application to LAFCo for the Granada Sanitary District Reorganization into a Community Services District including all attachments. (Res. 2004-021). (Woren/Pollard). Approved, 5-0.

**ACTION:** Director Woren moved to authorize the General Manager to make any non-substantive changes and/or modifications to the resolution and/or attachments as discussed. (Res. 2004-021). (Woren/Pollard). Approved, 5-0.

**4. Consideration of Agreement with Dudek & Associates for General Manager Services.**

The General Manager reviewed the changes made to the standard agreement, indicating that the list of duties was expanded to encompass all of the tasks performed by the General Manager.

**ACTION:** Director Pollard moved to approve the agreement with Dudek & Associates for General Manager Services. (Pollard/Clark). Approved, 5-0.

Director Woren held Consent Agenda item 5 for discussion.

**CONSENT AGENDA**

- 6. Approval of November 2004 warrants totaling \$111,129.65 (#1754-1786).**
- 7. Approval of Administrative Costs Fund distribution #15 totaling \$7,524.09.**
- 8. Approval of September 2004 Financial Statements.**
- 9. Approval of Quarterly Investment Report for September 30, 2004.**

**ACTION:** Director Pollard moved to approve Consent Agenda items 6 through 9. (Pollard/Lohman). Approved, 5-0.

**5. Approval of Regular Meeting minutes for October 21, 2004.**

Director Woren requested that "acting President" be changed to "Vice President," and that the minutes state the name and title of the board member who calls the meeting to order.

**ACTION:** Director Woren moved to approve the regular meeting minutes for October 21, 2004. (Woren/Lohman). Approved, 5-0/

**DIRECTORS' COMMENTS AND COMMITTEE REPORTS**

**10. Sewer Authority Mid-Coastside: October 25, 2004 and November 15, 2004.**

Director Woren reported on the public hearing held on proposed Non-Domestic Waste Source Control Program fees (NDWSCP), and on the approval of an agreement with Carollo Engineers for continuation of wet weather model analysis.

**11. Report on other seminars, conferences, or committee meetings.**

None.

**INFORMATION CALENDAR**

**12. General Manager's Report**

Nothing further to report.

**13. Administrator's Report.**

Nothing further to report.

**14. Attorney's Report.**

Nothing further to report.

**FUTURE AGENDA ITEMS**

**ADJOURN REGULAR MEETING:** The meeting adjourned at 9:16 p.m.

SUBMITTED BY:

APPROVED BY:

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Chuck Duffy, General Manager

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Fran Pollard, Board Secretary

Date Approved: November 18, 2004